Freedom from the Tyranny of Paper

enterprise Content Management at your fingertips

Designed specifically for Sage 300 CRE
formerly Sage Timberline Office
Enterprise Content Management System with Workflow and OCR

Accounts Payable Automation
- Automates invoice approval
- Automatically routes to the right approver
- Ability to attach supporting documents to the invoice record
- OCR capability allows invoices to be recognized, reducing or eliminating data entry
- Automatically attaches checks to invoice record
- Attach Insurance Certificates, W-9’s, Lien Waivers, checks and other key documents to vendor record for lightning-fast retrieval

Job Cost Automation
User Defined Workflows for routing and approving:
- Contracts
- Change Orders
- Requisitions and PO’s
- RFTs, Submittals, etc.
- All pertinent documents available quickly and easily
- Attach key documents to Job Records

Property Management
- Workflows for routing and approving Leases, Contracts and other documents
- Attach leases directly to Sage 300 CRE as attachments

Payroll & HR
- Workflows for routing job applications and other docs
- I-9’s
- Licenses
- OSHA documents
- Compliance docs
- All available quickly and easily

Any Sage 300 CRE Module
- Accounts Receivable
- Billing
- Cash Management
- Contracts
- Estimating
- General Ledger
- Inventory
- Purchasing
- Service Management

Equipment Cost
- Manuals
- Drawings
- Inspection Reports
- Service Records
- Other pertinent documents at your fingertips

Sensitive & Private Docs
- Encrypted and secure in data vault
- Document and field level security
Features and Functions of the System

Secure Archive:
- Documents saved in a secure vault with document and field level security. Encryption is available for sensitive items.

Document Acquire:
- Scan or drag & drop any document or image.
- Supports documents in native format such as Word, Excel, PDF, Email, AutoCad, etc.

Docs Available in Sage:
- Documents and images can be accessed directly from within Sage 300 CRE from master files or from inquiries.

Compliance:
- Supports Sage 300 CRE compliance features for insurance and other types of documents.
- All pertinent documents, drawings, emails and pictures are available for audit, legal and other purposes.

Workflow Automation:
- User defined workflows for any document type.
- Provides Rules Based Routing.
- Workflows can be predefined or established on the fly.

OCR - Capture:
- Ability to easily create templates of A/P invoices that automatically read and code data.
- Pertinent information is extracted and prefills during the data entry process.
- Significantly reduces invoice entry time and in some instances eliminates it entirely.

Remote Site Access:
- Supports Citrix and Terminal Server for remote processing.
- Works with iOS-based devices such as iPads and other tablets when utilizing Citrix or Microsoft Terminal Services.
Praise for TimberScan

The biggest reason we purchased TimberScan was to eliminate the large number of paper being shuffled all over the office. Because of TimberScan’s automated approval process it’s a snap... with no paperwork. We now get invoices back from our approvers three times as quick. Sometimes I have them back on the same day. Our President, who is the final approver, is really impressed with his ability to view supporting documents.

Melissa Ferris | Accounting Manager
Fretz Construction

We love TimberScan! The main reason we purchased TimberScan was the accessibility of invoices to everyone. From the project managers to the President everyone is experiencing increased efficiencies with the ability to quickly see scanned images. Our COO can monitor outstanding invoices and it’s a fantastic management tool. And at the end of the month, we know who’s holding us up. The purchase has paid for itself in 2 to 3 months. With other vendors, when you say something doesn’t work, nothing happens. With TimberScan, you get changes via support within a week. I have never seen this type of response from a software company.

Mary Arnesen | Chief Financial Officer
Hydro Construction Company

We needed the flexibility of having approvers working at multiple locations and couldn’t afford having paper traveling all over. TimberScan paperless routing solved that problem and gave us better control over the approval routing. It’s now so easy to see who had the invoice and how long they had it. Support is great. Calls are returned quickly and you feel that you are more than just a number.

Mark Sistko | Controller
Rental Systems

Secure, Affordable and Easy to Use

- Quick Payback – Reduces approval process by 50% or more. Eliminates numerous tasks and saves on paper, toner, storage fees, Express Mail fees and many other expenses
- Does not require any additional licenses of Sage 300 CRE (Timberline)
- Runs on the Microsoft SQL database platform and ships with SQL Express
- Works with Citrix and Terminal Server for remote users
- Easy Implementation – Works like Sage 300 CRE (Timberline). Most clients are up and running within a few days

You have to see TimberScan to truly appreciate its power and flexibility.

Join one of our weekly web seminars by visiting our website:
timerscan.com